

**BOARD OF SELECTMEN
MEETING MINUTES – July 16, 2018**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Dawn Rand, Chairman
Jason Perreault, Vice Chairman
Leslie Rutan, Clerk
Timothy Kaelin
Julianne Hirsh

*Pledge of Allegiance

APPROVAL OF MINUTES – JUNE 11, 2018 REGULAR MEETING

Selectman Rutan moved the Board vote to approve the meeting minutes of the June 11, 2018 regular meeting as submitted; Selectman Perreault seconded the motion; all members voted in favor.

7:00 p.m. - PUBLIC HEARING

To consider an application to transfer the All Alcoholic Beverages Restaurant, Common Victualler and Entertainment Licenses as submitted by Rancho Corona, Inc. for premises located at 290 West Main Street.

Attorney George Pember was present along with proposed manager Miguel Valle and Jose Bracamontes to request the transfer of the All Alcoholic Beverages Restaurant License from NGU Restaurant Group, LLC d/b/a Bistro Limoncello to Rancho Corona, Inc. d/b/a Rancho Corona for premises located at 290 West Main Street.

Attorney Pember stated that there are three partners in Rancho Corona, Inc. and all have extensive backgrounds in the Mexican food & beverage industry. Mr. Valle has been a bartender at Cancun's Mexican Restaurant in Grafton since 2005. Mr. Bracamontes and Mr. Moreno both own a Mexican restaurant in Melrose; and Mr. Bracamontes also owns a Mexican restaurant in Marblehead. All are TIPS certified.

Mr. Coderre reported that Detective Sergeant Brian Griffin conducted a background check and has no concerns to report as to the suitability of any of the individuals listed on the application, including the proposed manager.

Selectman Perreault moved the Board vote to approve the transfer of the All Alcoholic Beverages Restaurant License, Common Victualler License and Entertainment License from NGU Restaurant Group d/b/a Bistro Limoncello to Rancho Corona, Inc. d/b/a Rancho Corona for premises located at 290 West Main Street, providing that the licensee receive satisfactory inspections by the Building, Fire and Health Departments; Selectman Rutan seconded the motion; all members voted in favor.

7:05 p.m. - KATHY JOUBERT – TOWN PLANNER

Acceptance of the donation of 20 Rear Gale Street – Assessors Map 63, Parcel 163 (0.41 acres).

Town Planner Kathy Joubert indicated that Article 30 of the 2018 Annual Town Meeting was approved for the acceptance of the donation of a parcel of land located at 20 Rear Gale Street containing approximately 0.41 acres. The parcel is to be placed under the custody and control of the Department of Public Works for Town Common purposes.

By agreement, the Board asked Mr. Coderre to send a letter of appreciation to the donor on behalf of the Board.

Selectman Kaelin moved the Board vote to approve and execute the Quitclaim Deed for acquisition of property located at 20 Rear Gale Street pursuant to Article 30 of the 2018 Annual Town Meeting as approved by Town Counsel; Selectman Rutan seconded the motion; all members voted in favor.

7:10 p.m. - FRED LITCHFIELD – TOWN ENGINEER

Approval/Execution of Public Way Easement Deed for Sterling Court.

Town Engineer Fred Litchfield indicated that Article 26 of the 2018 Annual Town Meeting was approved for the acceptance of Sterling Court as a public way. The approval and execution of the Deed by the Board is the last step in the process

Selectman Rutan moved the Board vote to approve and execute the Deed of Public Way Easement for the acceptance of Sterling Court as a public way pursuant to Article 26 of the 2018 Annual Town Meeting as approved by Town Counsel; Selectman Perreault seconded the motion; all members voted in favor.

REPORTS**Julianne Hirsh**

- Thanked the Police Chief and Fire Chief for their comprehensive reports and congratulated Chief Lyver for the Police Department's receipt of an award from the Massachusetts Police Accreditation Commission.
- Thanked the DPW Director and his department for their response to the recent water main breaks.
- Thanked the DPW Department and the Garden Club for their efforts in planting and maintaining the many flowers planted around Town.
- Attended the recent meeting of the Master Plan Steering Committee. Noted how well it was run by the facilitators.
- Attended a recent meeting of the Cultural Council. The Council is planning their first annual Northborough Cultural Fest of Music and Arts to be held on September 16th as part of the 2018 Applefest celebration.

Julianne Hirsh Cont. . .

- Attended a recent meeting of the Historic District Commission. Made note of their many ongoing projects, which the public can learn more about by visiting their information booth at Applefest.
- Thanked Assistant Town Administrator Kimberly Foster for her efforts in preparing the RFP for the assessment of the White Cliffs. RFP's are due in the Town Administrator's Office by August 7th.
- Requested if individual Selectmen email addresses can be added to the Selectmen webpage? By agreement, Mr. Coderre will coordinate with the MIS Director to add individual email links to each Board member on the Selectmen's page.

Timothy Kaelin

- Thanked the DPW Department and all others for their efforts in keeping the parks in Town maintained.
- Thanked the Police Department for their professional response to his inquiries regarding an unusual situation happening on his street over the weekend.

Leslie Rutan, Clerk

- Thanked the Police Chief and Fire Chief for their monthly reports.
- Attended a recent meeting of the Master Plan Steering Committee. Noted that it was very well attended.
- Attended a recent Pride in Workmanship Recognition Dinner by the Rotary Club for DPW Superintendent David Robillard "Robo". Congratulated Robo on receiving this well-deserved honor.
- Attended a recent meeting of the Local Emergency Planning Committee (LEPC). Thanked Haz Mat Assistant Mike Borowiec for his efforts in organizing such a productive meeting.
- Requested a status update on the construction of the former Lowe's building in the center of Town.

Jason Perreault, Vice Chair

- Attended a recent meeting of the Master Plan Steering Committee. Public input received from the meeting will be worked into an initial rough draft of a master plan. The input process will continue into at least early next year.
- Attended a recent Pride in Workmanship Recognition Dinner by the Rotary Club for DPW Superintendent David Robillard "Robo". Extended his appreciation to Robo for all that he does for the Town.
- Attended the Key Presentation for the new homeowners at 33-35 Main Street.
- Thanked the DPW Department for their response to the recent water main breaks on Wesson Terrace.

Dawn Rand, Chair

- No report.

John Coderre

- Deferred his report to Fire Chief Parenti. Chief Parenti announced that after three attempts, the Fire Department is a recipient of a grant from FEMA in the amount of \$264,700 that will be used towards the replacement of the department's self-contained breathing apparatuses (SCBA). He added that the cost to replace the SCBA's is estimated to be \$290,000 and has been included in the six-year Capital Improvement Plan. Chief Parenti gave special thanks to Haz Mat Assistant Mike Borowiec who wrote the grant with help from Captain Rob Theve and Captain Jamie Desautels. Mr. Coderre praised the Fire Chief and his staff for their efforts. He noted that it took three attempts to receive this grant and stressed the value in the Town's 6-year Capital Plan for allowing time to plan ahead for successful grant applications.

PUBLIC COMMENTS

None.

SET MEETING SCHEDULE FOR SEPTMEBER - DECEMBER

Selectman Hirsh moved the Board vote to set the meeting schedule for September – December as follows:

September 10 & 24

October 15

November 5 & 19

December 17

Selectman Rutan seconded the motion; all members voted in favor.

EXECUTION OF CEMETERY DEEDS 1050 THROUGH 1055

Selectman Hirsh moved the Board vote to execute Cemetery Deeds 1050 through 1055 as presented; Selectman Rutan seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

ADJOURNMENT

Selectman Perreault moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. July 16, 2018 Meeting Agenda
2. June 11, 2018 Meeting Minutes
3. Information packet – Liquor License Transfer
4. Information packet – Acceptance of 20 Rear Gale Street
5. Information packet – Acceptance of Sterling Court
6. Memo – Proposed Meeting Schedule
7. Cemetery Deeds